



**Terms of reference**  
**Consultant, Implementation research in nutrition**  
**3ie, New Delhi**

## 1. Background

The [International Initiative for Impact Evaluation \(3ie\)](#) is an international grant-making NGO promoting evidence-informed development policies and programmes. We are a global leader in funding and producing high-quality evidence of what works, how, why and at what cost. We believe that better policy-relevant evidence will make development more effective and improve people's lives. 3ie is registered as a non-governmental organisation in the United States of America. It has offices in New Delhi, London and Washington, DC.

In collaboration with the [International Food Policy Research Institute \(IFPRI\)](#), 3ie will work to build the evaluation capacity of key nutrition development partners and state governments on implementation research in India. The initiative will contribute to core the objective of Partnerships and Opportunities to Strengthen and Harmonize Actions for Nutrition in India ([POSHAN](#)) programme that is building capacity among stakeholders for use of nutrition data, and evidence in general for policy and programming. POSHAN is a multi-year initiative coordinated by IFPRI and supported by the [Bill & Melinda Gates Foundation](#). The overall goal is to use evidence to inform policy and programme decisions aimed at addressing the issue of maternal and child undernutrition.

3ie is inviting applications from highly qualified individuals to work with the evaluation office in New Delhi. The office supports impact evaluations to increase the availability of high quality evidence on the impact of development assistance.

## 2. Scope of work

The consultant will be expected to work on four major deliverables including; a scoping paper, stakeholder engagement report, training module and a dissemination workshop for engagement with potential donors. The position requires travel within India, including field visits to remote areas. The consultant will work directly with an evaluation specialist and report to the head of evaluation office.

### New Delhi

202–203, Rectangle One, D-4, Saket District Centre, New Delhi – 110017, India

[3ie@3ieimpact.org](mailto:3ie@3ieimpact.org) Tel: +91 11 4989 4444

---

### **3. Key responsibilities**

The consultant will be responsible for the tasks listed below:

- Conduct stakeholder interviews and consultations to better understand the state of the sector;
- Contribute to writing the scoping report and stakeholder engagement report;
- Prepare training modules for policymakers introducing them to the basics of implementation research and how it can be used in policymaking and programming;
- Organise training and consultation workshops as needed;
- Maintain detailed documentation of the entire review process; and,
- Any other project-related tasks as assigned by the supervising staff.

### **4. Qualifications and skills**

#### **4.1 Education and work experience**

- A Master's preferably in nutrition, public health, or related fields; and,
- A minimum of eight years of work experience in the nutrition sector or related field.

#### **4.2 Skills**

- Familiarity with social science research and methods, especially experimental and quasi-experimental designs and systematic reviews;
- Experience conducting qualitative research is essential;
- Advanced knowledge of qualitative tools (like NVIVO)
- Advanced knowledge of MS Office 2010 or 2013 applications;
- Knowledge of implementation research in nutrition and health is desirable;
- Previous experience in organising workshops and events is desirable;
- Ability to work in multi-stakeholder settings and demonstrated ability to deliver under pressure with strict deadlines;
- Prior experience of working with the government; and,
- Exceptional English-language skills and working knowledge of Hindi is required.

### **5. Eligibility**

Successful candidate must be a resident of India and have the right to work. 3ie is an equal-opportunity employer. We do not discriminate based on sex, age, ethnicity or sexual orientation. We particularly encourage women, ethnic minorities and differently abled persons to apply. Work sharing will not be considered.

### **6. Terms of employment**

Candidates should be available to start on 15 October 2017. The contract will be for a period of 14 months, spread over 100 days with a possibility of renewal based on performance and availability of funds. 3ie offers competitive remuneration based on experience and qualifications. The consultant will be based at 3ie's New Delhi office.

## 7. How to apply

Please apply by e-mail to [jobs@3ieimpact.org](mailto:jobs@3ieimpact.org), copying [mnath@3ieimpact.org](mailto:mnath@3ieimpact.org) with all of the materials listed below and include 'Application: Consultant for Implementation Research' in the subject line. Incomplete applications will not be considered. **Only shortlisted candidates will be contacted for interview.**

- A cover letter not exceeding one page, highlighting your experience relevant to the terms of reference;
- Curriculum vitae (not to exceed two pages);
- Name and contact information for two references; and,
- One writing sample to demonstrate your experience in the field.

Applications will be accepted on a rolling basis. However, applications received by **19 September 2017** will be given preference.