



Consultants – Immunisation systematic review 3ie, New Delhi

1. Background

The [International Initiative for Impact Evaluation \(3ie\)](#) promotes evidence-informed equitable, inclusive and sustainable development. We support the generation and effective use of high-quality evidence to inform decision-making and improve the lives of people living in poverty in low- and middle-income countries. We provide guidance and support to produce, synthesise and assure the quality of evidence of what works, for whom, how, why and at what cost. 3ie is registered as a non-governmental organisation in the United States. It has offices in New Delhi, London and Washington, DC.

3ie has commissioned evaluations to understand the role of community-based approaches in expanding immunisation coverage in countries with low vaccination rates. A [3ie scoping study](#) indicated that in 2013 an estimated 21.8 million infants globally were not covered under routine immunisation services, putting them at risk of death or preventable diseases. Given the low rates and the cost of last mile delivery, there is increasing thrust on the role that communities can play in planning and delivery of immunisation services.

We are currently seeking research consultants that will support ongoing evidence synthesis work on immunisation, managed by 3ie's evaluation office (EO) based in New Delhi.

2. Scope of Work

The consultants will be expected to support ongoing systematic screening and data extraction work for a systematic review (SR) and evidence gap map (EGM) on immunisation. The consultants will report to the lead evaluation specialist at 3ie and will be supervised by an evaluation specialist on a day-to-day basis.

3. Key responsibilities

Essential functions include:

- Systematically screen large numbers of studies at title and abstract, and full text level to identify impact evaluations meeting 3ie's inclusion criteria;
- Extract and code meta-data such as bibliographic information, sectors, methodologies used, effect sizes, and so on of final studies;

Other functions may include:

- Conduct systematic searches in a wide range of academic databases and online libraries and websites, downloading and organising results with reference manager software; and
- Assist with other activities related to the SR/EGM or to other 3ie EO research activities.

New Delhi

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4. Qualifications and skills

- Graduate degree in Economics, Statistics, Public Policy, Public Administration or related field with an emphasis on empirical methods;
- Working knowledge of impact evaluation techniques, statistics and/or econometrics methodologies;
- Excellent English-language skills; ability to read and interpret impact evaluations in French, Portuguese or Spanish is a bonus;
- Familiarity with immunisation- and public health-related programs and their evaluation is a plus;
- Excellent skills in communication, time management, teamwork and relationship management; and
- Interpersonal and multicultural sensitivity.

5. Eligibility

3ie is looking for one or more individual consultants to perform the identified tasks. Applications from firms will not be accepted. Priority will be given to applicants based in the Delhi area but remotely-based applicants will be considered. The daily working hours for all consultants must overlap with working hours in Delhi (9:00am – 5:30pm) by at least four hours.

3ie is an equal-opportunity employer committed to equality and diversity. We do not discriminate based on sex, age, religion, ethnicity, caste, sexual orientation or for being differently abled. We particularly encourage ethnic minorities and differently abled persons to apply.

6. Terms of employment

The contract will be for a period up to 120 days, hours each week range from 20-40, with applicants expected to commit at least 20 hours a week to the project. Priority will be given to applicants able to commit at least 25 hours per week. Candidates should be available to start as soon as possible. An hourly rate will be discussed between final candidates and 3ie.

3ie offers competitive remuneration based on experience and qualifications. Our policies and procedures reflect our commitment to safeguarding children and vulnerable adults from abuse. We follow a zero-tolerance policy for any form of bullying or harassment in the workplace.

7. How to apply

Please send your cover letter and CV to Avantika Bagai (abagai@3ieimpact.org), copying jobs@3ieimpact.org, with the subject line 'EO consultant-SR'.

The deadline to submit applications is 26 July 2019.

Applications will be reviewed and interviews conducted on a rolling basis. Incomplete applications, including applications without a cover letter, will not be considered. We will only contact shortlisted candidates.