



## Framework agreement: Evidence Synthesis Research Centre Synthesis and Reviews Office, 3ie, London

### 1. Background

The [International Initiative for Impact Evaluation \(3ie\)](#) promotes evidence-informed equitable, inclusive and sustainable development. We support the generation and effective use of high-quality evidence to inform decision-making and improve the lives of people living in poverty in low- and middle-income countries. We provide guidance and support to produce, synthesise and quality assure evidence on what works, for whom, how, why and at what cost. 3ie is registered as a non-governmental organisation in the United States. We have offices in New Delhi, London and Washington, DC.

3ie's Synthesis and Reviews office (SRO) in London produces, funds, and communicates policy messages from evidence gap maps and systematic reviews of impact evaluations of development policies and programmes. 3ie synthesis projects are designed to make evidence even more accessible and useful to policymakers.

To contribute to 3ie's mandate to promote the use and generation of rigorous evidence for inclusive and sustainable development we are looking to partner with one or more Research Centres based in a low-and middle-income country with competence in conducting systematic reviews and other types of evidence syntheses on topics of relevance to social and economic policy. The objective of the partnership will be to co-deliver high-quality and policy relevant evidence syntheses. We also envisage the partnership will stimulate other mutually beneficial ways of collaboration, including pursuing new opportunities jointly and staff exchanges.

### 2. Scope of work

We are looking to appoint one or more research centres with expertise in evidence synthesis to work with the 3ie Synthesis and Reviews office in jointly delivering synthesis projects. Successful partners should be able to present a team of at least one senior researcher and two junior researchers as described below, although we encourage the inclusion of further team members as part of this agreement.

The senior researcher will:

- Form a part of the core team for evidence gap maps and systematic reviews, leading or contributing to the development of study protocols, reports and other written research outputs;
- Oversee the work of junior research staff assigned to projects covered by the partnership;
- Contribute to developing proposals for funding bids; and
- Any other tasks as relevant.

#### **New Delhi**

215-216, Rectangle One  
D-4, Saket District Centre  
New Delhi - 110017, India

3ie@3ieimpact.org  
Tel: +91 11 4989 4444

#### **London**

c/o LIDC, 20 Bloomsbury Square,  
London WC1A 2NS  
United Kingdom

3ieuk@3ieimpact.org  
Tel: +44 207 958 8351/8350

#### **Washington, DC**

1020 19th St., NW  
Suite 400, Washington, DC 20036  
United States of America

3ieus@3ieimpact.org  
Tel: +1 202 629 3939

---

The junior researchers or research assistants will:

- Support systematic search and screening processes, such as through screening titles and abstracts for inclusion using criteria outlined in a protocol and performing additional literature searches, citation tracking, obtaining full-texts, and targeted searches of institutional websites;
- Contribute to the development of study protocols and written reports;
- Keep a record of decisions made using EPPI reviewer (reference management software);
- Extract data from included studies ensuring high-quality throughout the process;
- Prepare tables containing information on the included studies;
- Support data analysis; and
- Attend meetings related to the work as needed.

### 3. Qualifications and skills

#### 3.1 Essential qualifications

The senior research consultant:

- PhD or equivalent in social sciences;
- Significant experience in leading research synthesis (e.g., evidence maps, systematic reviews, and meta-analyses), demonstrated through a track record of publications and evidence uptake.

The junior researcher/research assistant:

- Bachelor's in economics, political science, international development or other relevant social science; a post-graduate degree an advantage;
- Knowledge of impact evaluation and econometric analysis;
- Attention to detail and patience to review large amounts of data without losing concentration;
- Excellent record keeping skills;
- Demonstrated interest in international development policies and programmes.

### 4. Eligibility

To be eligible, Research Centres have to be located in a low-and middle-income country. 3ie may recruit several groups who meet the criteria specified above. 3ie is an equal-opportunity employer committed to equality and diversity. We do not discriminate based on sex, age, religion, ethnicity, caste, sexual orientation or for being differently abled. We particularly encourage ethnic minorities and differently abled persons to apply.

### 5. Terms

The contract will take the form of a framework consulting agreement, with agreed hourly rates for the different staff included in the agreement. We anticipate the average level of effort to be the equivalent of 0.2 FTE of a senior researcher (8 hours a week) and 2 FTE for research assistants (40 hours a week, each). The details of programme of work will be agreed between the 3ie and Research Centre points of contact on a quarterly basis. The initial contract will be for a period of 36 months, with opportunity for renewal upon mutual agreement. We expect the Research Centres to provide staff with their own computer and stable internet connection.

Our policies and procedures reflect our commitment to safeguarding children and vulnerable adults from abuse. We follow a zero-tolerance policy for any form of bullying or harassment in the workplace.

## 6. How to apply

Please apply by e-mail to [3ieUK@3ieimpact.org](mailto:3ieUK@3ieimpact.org) with the subject line 'Research Centre Framework Agreement'. The application package must include the following:

- A short proposal not exceeding three pages, highlighting your organisation's experience relevant to the terms of reference, brief summary of the staff (and potential FTE available) you propose to draw on for this agreement;
- A financial proposal clearly indicating the day rates of staff included in the agreement;
- Curriculum vitae for each staff member covered by the agreement;
- Summary of research carried out by the Research Centre with valid links to published papers.

Deadline for applying is 15 August 2021. Incomplete submissions will not be considered.